

PRACTICE: Design a Unit Needs Assessment Activity for your Level

Lifeskill Unit: Work

REEP Level:

Needs Assessment Tool(s):

Time Needed to Complete the Activity:

Resources/Materials Needed:

Technology Integration (if applicable):

Description:

Instructions/Steps in Activity:

NEEDS ASSESSMENT FEEDBACK FORM

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| 1. Indicate the purpose(s) of the NA activity. <input type="checkbox"/> Determine previous knowledge/skills <input type="checkbox"/> Clarify goals/needs <input type="checkbox"/> Select skills/topics/unit objectives <input type="checkbox"/> Prioritize skills/topics/unit objectives <input type="checkbox"/> Adapt materials/curricula <input type="checkbox"/> Take account of accomplishments | 2. Is the NA activity appropriate for the class? How? <input type="checkbox"/> Appropriate for language level <input type="checkbox"/> Appropriate for literacy level |
| 3. Does the NA activity serve a learning purpose? How? <input type="checkbox"/> Allows for practice/review of class work <input type="checkbox"/> Allows for student interaction using the target language | 4. Is the NA activity practical? How? <input type="checkbox"/> Materials preparation time is feasible <input type="checkbox"/> Administration time does not outweigh value of information gathered <input type="checkbox"/> Processing can be done within the class time |
| 5. Will the results of the NA be clear? How will you know? <input type="checkbox"/> Individual learners can explain their responses <input type="checkbox"/> The class as a whole is able to process the responses together <input type="checkbox"/> Teacher is able to quantify or summarize the learner responses | 6. Does the teacher explain how the information is to be used? <input type="checkbox"/> To select topics/life skills objectives <input type="checkbox"/> To select enabling skill areas <input type="checkbox"/> To set personal goals |

